



**MINUTES**

**BOARD MEETING**

**Date: 21<sup>st</sup> May 2018**

**Venue:**

**ULVERSTONE BOWLS CLUB**

**Time: 7.00 pm**

## **1. MEETING PROCEDURES AND ATTENDANCE**

Meeting opened at 7.00 pm

### **1.1. ATTENDING**

Phil Prouse      President  
Bob Franklin    Vice-President/Director  
Gwenda King    Vice-President/Director  
Mike McHugo    Director  
David Jeffrey    Director  
Val Carey        Director  
Erin Sesara     CEO  
Judy Jarman     Director

## **2. APOLOGIES**

### **3. ADOPTION OF MINUTES**

Recommendation: That the minutes be accepted as presented:

Moved:            Bob Franklin                      Seconded:        Gwenda King

Carried: Yes

Recommendation: That the minutes of the Meeting with the Match Committee be accepted as presented:

Moved:            Bob Franklin                      Seconded:        David Jeffrey

Carried: Yes

## **4. BUSINESS ARISING FROM MINUTES**

- Concern that the reps from clubs didn't have their partners invited to the annual dinner.
- Look at a new format for the Annual Dinner – maybe less formal.
- Statewide Conditions of Play – is this still going ahead. Possible discussion to take place after BTas AGM 25.5.2018.

- Val moved that Wednesday be Men Only Pennant, Thursday be Ladies Only Pennant & Saturday be Open Gender Pennant commencing 2018/19 season. Seconded Gwenda King Carried.
  - Attempt to push along a statewide set of conditions of play.
  - 50% of clubs supported Open Gender Saturday Pennant in Survey Results
- Men's roster stay at 16 a side, 25 ends.
- Governance Meeting – worthwhile, good for clubs or BNW to have a Member Protection Officer
- Moved by Bob Franklin that both Match Committees make BNW aware of the subject matter when requesting a meeting. Seconded Gwenda King. Carried

## 5. CORRESPONDENCE:

- Letter from Dayna Dennison enquiring about the appeal process of Jen Simpson & Pam Pile
- Annual Return of Association Form arrived in post
- Doug Brain nomination form for Mens Match Committee
- Wayne & Audrey Cobbing clearance from Burnie to Beltana.
- BTAs – Update on calendar of events. Waiting on BA to make decision on their calendar dates before BTAs can set theirs.
- Clearance Application – Lyn Good – Wynyard to Burnie
- Email from Jan Marshall stating she is the Port Sorell Ladies secretary contact.
- Turners Beach - Preference dates for their Ladies carnival
- Viewmont Email – Informing BNW Desley Blanch is club president, Barbara Loane Vice president and Anne Marshall secretary/treasurer
- Noelene Purton – Letter informing that BTAS will provide a printer but could BNW to supply paper and ink.
- BTAS Nominations for Southern Director Female, NW Director male.
- BTAS informing Gordan Mallett will no longer be working for BTAS
- Expression of Interest looking for a BNW Club to host the Australian Champion of Champions

Recommendation: THAT the correspondence be received.

Moved: Judy Jarman                      Seconded: David Jeffrey                      Carried

## 6. FINANCE/CEO:

Summary of Financial Position - See attachment

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Bob Franklin                      Seconded: Gwenda King                      Carried

## 7. OTHER BUSINESS:

a) Bylaw 9.3.1

Bob moved that Bylaw 9.3.1 be changed to read as circulated. Seconded David Jeffrey. Carried.

b) Match Committee Letter

Letter put forward from Men's Match Committee. The suggested playing conditions that were presented to the board in their letter were discussed. BNW disagreed with their recommendation of only one substitute should be allowed per rink. BNW also disagreed with their request that the board should support their recommendations. See above re motion regards all meeting between the Men's and Ladies match committee and the board.

c) Capitation Fee

BTAs are increasing their capitation fee from \$48 to \$50. BNW will looking at increasing their capitation fee from \$25 to \$28.

David Jeffrey moved that the total capitation fee for the upcoming season be \$78. Juniors to remain at \$35. Seconded by Gwenda King. Carried.

d) BNW Pennant Results

Erin to discuss with Kelvin to get online results up and running. Early October. Clubs to send members to workshop to learn the procedure.

e) Strategic Plan

Mike discussed the updated strategic plan. Bob discussed some changes need to happen after outcome of motions tonight. i.e Open Gender, wording changes.

f) Simpson/Pile Appeal

The process of how the two appeals would be conducted was discussed.

The ladies will present to the board one at a time. Each lady will be able to present their case, the board will then have the opportunity to ask questions, the lady to go out while the board speak to Port Sorell to listen to their clubs' submission, Port Sorell to leave, then board will discuss the hearing and make a decision.

Bob to reply to Danya Dennison request. The appeal to go ahead at the set time.

## **8. GENERAL BUSINESS – Issues raised by board**

- David – Motion re take member from the match committee. Is this taking two people out?  
No
- David – Match Committee still not getting communication. How do they know they are not receiving emails?
- David – Boxer wanted to know who is in charge of RSL bowls?
- David – Doug Brain still getting emails from Gordan Mallett (his address book needs to be changed)
- Judy Jarman – no landline anymore.
- Gwenda – not many nominations re ladies match committee – information on social media by a certain person inappropriate/not professional.
- Bob – keeping in line with all regions – Bob believes all minutes should be placed on the website. This will happen from June minutes.

## **10. NEXT MEETING**

Confirmation of next Board Meeting Monday June 18, 7pm at Ulverstone Bowls Club.

Meeting Closed: 9.38 pm

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Signed by President

## BOWLS NORTH WEST FINANCIAL STATEMENT - April 17 - May 21 2018

**Opening Balance**

**\$25,896.26**

<b>Date</b>	<b>Transaction Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
23-Apr-18	BNW Annual Dinner		\$1,440.00	\$27,336.26
23-Apr-18	Cheque Withdrawal 48	\$600.00		\$26,736.26
24-Apr-18	Deposit - Member Fees		\$73.00	\$26,809.26
24-Apr-18	BNW Annual Dinner	\$1,650.00		\$25,159.26
24-Apr-18	BNW Junior Championship Lunches	\$208.00		\$24,951.26
24-Apr-18	BNW Pennant Plaques	\$332.75		\$24,618.51
24-Apr-18	Glass Art - Bowler of the Year x2	\$121.00		\$24,497.51
24-Apr-18	BTAS Statewide Challenge Lunches	\$795.00		\$23,702.51
24-Apr-18	Cheque Withdrawal 47	\$300.00		\$23,402.51
26-Apr-18	Netregistry Subscription	\$9.95		\$23,392.56
26-Apr-18	Cheque Withdrawal 42	500		\$22,892.56
26-Apr-18	Cheque Withdrawal 46	\$400.00		\$22,492.56
27-Apr-18	Ulverstone Bowls Club Deposit		\$197.50	\$22,690.06
27-Apr-18	Burnie Bowls Club Deposit		\$30.00	\$22,720.06
30-Apr-18	Interest	\$2.54		\$22,722.60
30-Apr-18	Cheque Withdrawal 43	1,000.00		\$21,722.60
30-Apr-18	Cheque Withdrawal 44	\$600.00		\$21,122.60
1-May-18	Cheque Withdrawal 45	\$500		\$20,622.60
8-May-18	Microsoft Office Renewal	\$99		\$20,523.60
14-May-18	Xero Subscription	\$50		\$20,473.60
18-May-18	Appeal Fee		\$200	\$20,673.60
			<b>CLOSING BALANCE</b>	<b>\$20,673.60</b>